



SODIVERS

СОЦИАЛНАТА ИКОНОМИКА КАТО ИНСТРУМЕНТ ЗА МНОГООБРАЗИЕ И ВКЛЮЧЕНОСТ

INFO PACK #2

(only for Project Partners)

27 July - 3
August 2021
Bachevo village
(Razlog), Bulgaria

General Project Info

Procedure of Cooperation

Important! Info pack #1 and Info pack #2 are to be regarded together within the preparation phase of the mobility



Project Details:

Title:	SoDivers - Social Business to Drive Diversity and Inclusion
Duration:	10 months (10.03.2021-31.12.2021)
Contract No:	2020-3-BG01-KA105-Youth-176/10.03.2021
Funding:	Erasmus+ Programme K105 15 124 EUR
Training Course:	27 July- 3 August 2021 (6 training days, 2 travelling days)
Venue:	Adventure House Rusaliite , Bachevo v. (Razlog), Bulgaria
Participants:	23 youth workers (2 part. per country and 3 trainers)
Profile:	youth workers (including trainers, educators, career counselors, social workers, mediators, etc.) that either have interest in working with young people from vulnerable and/ or develop activities in the field of equality and human rights, empowerment, education and employment of persons from disadvantaged groups, social inclusion in society and civic participation. Every partner has to choose and include in the training course at least one participant from disadvantaged groups.
Coordinator:	Impact Drive Foundation (Bulgaria)
Partners:	Asociatia Be You (Romania) Asociacion Juvenil INTERCAMBIA (Spain) United Societies of Balkans (Greece) CEiS Ayrshire (United Kingdom) EPEKA (Slovenia) JOETZ vzw (Belgium) Bona Fides Civic Activity Association (Poland) MeOut Group (Hungary) Associação Selfmade (Portugal)

Updated Project Timing

Dateline/Period of execution	Task	Partners' Responsibilities
March 10- March 30	Start of the project	Impact Drive: Contract with the NA, Information Share; Set of communication process All partners: Appointment of responsible representative for each partner (provision of contact details)
27 April 2021	Preliminary online session	Impact Drive organize it All partners: Share national insight on the EU youth policies and participate in discussion; Provide opinion and information regarding the readiness for preparation and travel arrangements for the TC in respect with pandemic situation; Decide on the time of the training course upon available dates provided by the Coordinator
1 – 27 May 2021	Participant selection procedure – Round One	All partners All partners should conduct an internal procedure for the selection of participants for the project from their team, members, partners, etc. but better not an OPEN CALL Impact Drive – Sends updated time schedule. – Prepares and sends a second info pack with travel and preparation details
20-27 May 2021	Participant selection procedure – Round Two	All partners send an email to the coordinator with information for the selected participants, confirming their eligibility Impact Drive – reviews the selected candidates and confirms their participation to the partners, or in case a candidate does not meet the requirements, asks the partner proposes another one from their reserve list. – Sends the application form
28-31 May 2021		
1-25 June 2021		All partners – The approved candidates fill out an APPLICATION FORM – Proceed with travel arrangements for the participants following the details below
20 June – 26 July 2021	Preliminary activities and preparation for the training	Impact Drive – Coordinator and Training team establish a Facebook group for the participants, send preliminary tasks and information to the participants All partners provide the necessary support with the tasks to their participants and support and encourage them to get to know more about Bulgaria and the region
27 July 2021	Travel day	Impact Drive – Meet participants in Sofia and arrange transportation to the venue in Bachevo village (Razlog), Bulgaria.
28 July – 2 August 2021	Training course	Impact Drive – Logistic on site and Training team and activities Bona Fides and EPEKA participate in training team All partners provide the necessary support to their participants
3 August 2021	Travel day	Impact Drive – Arrange transportation to Sofia for departure
September – December 2021	Three subsequent online sessions	All partners – lead and/or provide key speakers on the specific aspects within the proposed topics – Invite team members, the participants in the TC, as well as other civic organisations, sectoral partners and local stakeholders to participate in the session. – Disseminate information about the sessions – Present national context and practices Impact Drive – Provides agenda, information and coordinates the organization of the online sessions.

We ask the partners to respect the deadlines, provided for executing activities for the project and inform us in a timely manner, should they be unable to execute an activity or face a problem of another nature. Please be mindful of the two most important deadlines in the schedule:

➤ 28-31 May – we all confirm we have chosen participants and we could proceed with travel arrangements and buying tickets

➤ 1-25 June – travel is confirmed with us and tickets are purchased

Travel Details

- 1) Participants should choose a comfortable but inexpensive option for travel, to fit in the budget. We recommend buying tickets as early as possible, but **NOT BEFORE 1st JUNE AND NO LATER THAN JUNE 25th**.
- 2) Before buying the tickets, the participants have to coordinate their choice with us by sending a screenshot of the chosen travel option with the price and the exact dates and hours for arriving and departing. **Tickets, purchased without the coordinator's confirmation will not be reimbursed!**
- 3) The **arrival** day is 27th of July 2021: All the participants (with the exception of participants from Greece, who could take a bus to Blagoevgrad or Razlog) have to do their best to arrive in the capital of Bulgaria - Sofia no later than 16:00 o'clock (4 PM) local time on July 27th, as we will ensure a bus to Bachevo and we will all travel together. We have another 160 km or about 2.5 - 3 hours to reach the venue. The **return** is on August 3rd. We recommend the participants choose a travel option **NOT EARLY IN THE MORNING** (after 12 lunch time is ok), because we have the same way back to Sofia.

We will inform the participants for the meeting point in Sofia in addition.

Travel Budget

The limit for the travelling for 1 participant, 2 directions.

Country of Departure	City	Calculated distance	Travel funds per participant	Available to participant
Bulgaria	Sofia	1-99 km	€20,00	
Belgium	Brussels	500-1999 km	€275,00	€245,00
Romania	Valea	100-499 km	€180,00	€150,00
Greece	Thessaloniki	100-499 km	€180,00	€180,00*
Slovenia	Maribor	500-1999 km	€275,00	€245,00
Poland	Katowice	500-1999 km	€275,00	€245,00
United Kingdom	Irvine	2000-2999 km	€360,00	€330,00
Hungary	Budapest	500-1999 km	€275,00	€245,00
Spain	Malaga	2000-2999 km	€360,00	€330,00
Portugal	Fundao	2000-2999 km	€360,00	€330,00

**if travel directly to Razlog*

- 4) Travel costs are reimbursed 100% if the sum does not exceed the Erasmus+ limit for your country. The sum is calculated via the distance calculator of Erasmus+ programme from the city where the partner organization is registered. In cases when a participant **travel from another city** or country it is possible to make corrections (into smaller sums), depending on the calculations made by the calculator (the real distance you have to travel). When the distance is longer, there is no increase in the foreseen sum for travel costs.

Important! 30 EUR will be deducted from the above amounts for each participant, as we must calculate the transfer from Sofia to the venue and back in the travel cost.

Participant's **travel costs will be reimbursed** when they provide originals of all travel documents. We will reimburse the traveling if we have the tickets from the arrival and return. **WE CANNOT COVER A ONE-WAY TICKET!!!**

The reimbursement of the travel cost will be given at the end of the project via bank transfer, upon completion of the Mobility Tool+ (considered mandatory under the Erasmus+), after receiving all necessary documents and when the follow up activities are done.



COVID 19 measures

Following our discussion on 27th April 2021 we add some measures to be followed by each partner to support the adequate implementation and safeguard measures to all participants, trainers and coordinator's team.

- 1) All partners follow and inform each other about the development of the pandemic, as well as the measures, implemented in different countries. We will act as it is most adequate.
- 2) The **participants must be warned for the possibility of change**, if insurmountable obstacles for the project implementation in the chosen time arise.
- 3) Every participant states their status with regard to COVID-19 - has not had the virus, vaccinated, has had the disease. At present, participants who have had the virus within 6 months of the chosen dates for the training or those, who have been vaccinated, will be preferred. They must describe these circumstances, as well as provide details about their current health status.
- 4) Tickets are purchased by the participants **only after confirmation** from the coordinator.
- 5) Tickets are purchased with an **option to change the date and/or refund the amount**, in case of unforeseen circumstances.
- 6) The coordinator will organize the internal transportation from Sofia to Bachevo, to minimize the risk of using public transport.
- 7) Important! At present there is different access control in different countries and it is still unclear what the measures will be in the mid-summer period - whether there will be a quarantine in Bulgaria/ home country, will there be a requirement for testing, vaccination passport, illness certificate, etc. We will keep track of all this, as we go. At present, the budget does not provide covering the cost of PCR/Anti-gene testing, but the opportunities for that will be discussed additionally.
- 8) The participants take care of providing their own personal protective equipment – a mask (N95). Its correct and constant wear is also their responsibility. The coordinator will ensure a safe environment and disinfectants.
- 9) If a COVID-19 infection does occur, a separate room for isolation will be provided.
- 10) The personal health insurance of each participant is mandatory. A group insurance will also be made.

JOIN the FB group of the project to be updated!

<https://www.facebook.com/groups/sodivers>

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